



**Airports  
Authority**  
OF TRINIDAD AND TOBAGO



# REQUEST FOR PROPOSAL

## LEASING AND DEVELOPMENT OF COMMERCIAL LAND AT THE PIARCO INTERNATIONAL AIRPORT ESTATE

The Airports Authority of Trinidad and Tobago ("the Authority") a body corporate established by the Airports Authority of Trinidad and Tobago Act Chapter 49:02 of the laws of Trinidad and Tobago and is responsible for the development and management of its airport estates, including the maintenance and improvement of its facilities, so as to ensure the availability of efficient, secure and safe aviation services and commercial viability.

The Authority invites sealed Proposals from suitably qualified individuals, companies and businesses for the following zones:

1. **ZONE 1.2 – HOTEL/ CONFERENCE/ OFFICE COMPLEX FOR CONFERENCE CENTRE, OFFICE COMPLEX AND RETAIL**
2. **ZONE 1.3 – PARKING FOR TRAVELLERS, EMPLOYEES/RENTAL CARS**
3. **ZONE 1.4 – AIRPORT TRANSPORT HUB**
4. **ZONE 1.5 – SHORT-TERM LEASE AREA**
5. **ZONE 2.2 – BONDED INDUSTRIAL COMPLEX**
6. **ZONE 2.1.1 – MAINTENANCE, REPAIR AND OVERHAUL (MRO) FACILITY**
7. **ZONE 3.1.3 – AIR CARGO CENTRE AND WAREHOUSE APRON**
8. **ZONE 4.4 – GENERAL/ PRIVATE AVIATION HANGAR ESTATE FOR GENERAL AVIATION HANGARS**

ACTIVITY	DATE
Site Visit – Zone 1.2 Hotel/ Conference/ Office Complex for Conference Centre, Office Complex and Retail	10:00 am (AST) -August 19th, 2024
Site Visit - Zone 1.3 Parking for Travellers, Employees/Rental Cars	1:30 pm (AST) – August 19th, 2024
Site Visit – Zone 1.4 Airport Transport Hub	3:00 pm (AST) – August 19th, 2024
Site Visit – Zone 1.5 Short-term Lease Area	10:00 am (AST) – August 20th, 2024
Site Visit – Zone 2.2 Bonded Industrial Complex	2:00 pm (AST) – August 20th, 2024
Site Visit - Zone 2.1.1 Maintenance, Repair and Overhaul (MRO) Facility	10:00 am (AST) – August 26th, 2024
Site Visit – Zone 3.1.3 Air Cargo Centre and Warehouse Apron	10:00 am (AST) – August 27th, 2024
Site Visit – Zone 4.4 – General/ Private Aviation Hangar Estate for General Aviation Hangars	10:00 am (AST) – August 28th, 2024
Deadline for questions	September 5th, 2024
Deadline for Responses to questions	September 12th, 2024
Deadline for submission of bids	2:00 pm (AST) - October 14th, 2024

Lease agreements will be awarded in accordance with the pre-defined evaluation criteria and a scoring system outlined in the Request for Proposal ("RFP") Document for the Leasing and Development of Commercial Lands at the Piarco International Airport Estate. The leasing of spaces will be governed by the terms and conditions outlined in the RFP Document.

Proposals must be completed and submitted in accordance with the instructions outlined in the RFP Document.

**Proposers should also submit the documents listed at Section 2 -Submittal Checklist in the RFP Document.** Prospective Proposers may request additional information/clarification by sending an email to [ChiefProcurementOfficer@tntairports.com](mailto:ChiefProcurementOfficer@tntairports.com) on or before September 5th, 2024.

Proposers must upload a soft copy of their Proposal for the selected location(s) in PDF format using the designated links provided by the Authority on or before the deadline date and time for submittal of Proposals. The deadline date and time for the submission of Proposals is **Monday October 14th, 2024 at 2:00 pm (AST)** as specified in the RFP Schedule as specified in the RFP.

Each Proposal must be uploaded to the link provided by the Chief Procurement Officer within the specified time and date for submission of Proposal with the applicable naming convention in the format:

- ◁ Proposer's Name ▷ **Zone 1.2 – Hotel/ Conference/ Office Complex for Conference Centre, Office Complex and Retail**
- ◁ Proposer's Name ▷ **Zone 1.3 – Parking for Travellers, Employees/Rental Cars**
- ◁ Proposer's Name ▷ **Zone 1.4 – Airport Transport Hub**
- ◁ Proposer's Name ▷ **Zone 1.5 – Short-term Lease Area**
- ◁ Proposer's Name ▷ **Zone 2.2 – Bonded Industrial Complex**
- ◁ Proposer's Name ▷ **Zone 2.1.1 – Maintenance, Repair and Overhaul (MRO) Facility**
- ◁ Proposer's Name ▷ **Zone 3.1.3 – Air Cargo Centre and Warehouse Apron**
- ◁ Proposer's Name ▷ **Zone 4.4 – General/ Private Aviation Hangar Estate for General Aviation Hangars**

and addressed to:

The Chief Procurement Officer  
Airports Authority of Trinidad and Tobago  
Airports Administration Centre  
Piarco International Airport  
South Terminal  
Golden Grove Road  
Piarco

Proposals must be uploaded to the correct links **no later than 2.00 p.m. (AST) on Monday October 14th 2024. To obtain the link(s) for submission Proposers can make a request via email to [ChiefProcurementOfficer@tntairports.com](mailto:ChiefProcurementOfficer@tntairports.com).**

The Authority shall host a virtual public opening shortly thereafter at **2:30 p.m.(AST)**. Proposers or their representatives may witness the virtual opening.

**LATE PROPOSALS WILL NOT BE CONSIDERED IN ANY CIRCUMSTANCES. Proposals submitted by means of facsimile or email will not be considered.**

The Authority reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by Proposers during the preparation and/or submission of their Proposals.

**Failure to comply with any of these instructions or to submit any documentation required in the RFP Document may result in Proposals not being considered.**

The Authority does not bind itself to accept the highest projected earnings or any other Proposal.

**CHIEF PROCUREMENT OFFICER  
AIRPORTS AUTHORITY OF TRINIDAD AND TOBAGO**

**JULY 2024**